

# CANYON COUNTRY ADMINISTRATION & FACULTY

## ADMINISTRATION

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### RAELENE VANEK

Interim President

### SONJA SHELBY

Director of Career Services

### CHRISTINA KUHN

Regional Director of Financial Aid

### ANGELA WATERS

Director of Admissions

### BRANDY IRBY

Director of Student Success  
ADA Coordinator

### ERICA WATSON

Corporate Librarian

## FACULTY

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### JULIA ARMITAGE

Vocational Nursing  
*Bachelor of Arts in Human Development,*  
*Azusa Pacific University*  
*Vocational Nursing Certification,*  
*Antelope Valley College*

### ADYA AWANESS

Pharmacy Technician  
*Doctor of Philosophy in Pharmaceutics,*  
*Pharmacy School - University of*  
*Baghdad*  
*Master of Science in Pharmaceutics,*  
*Pharmacy School - University of*  
*Baghdad*  
*Bachelor of Science in Pharmacy,*  
*Pharmacy School - University of*  
*Baghdad*

### BEATRIZ BLACKFORD

Dental Assistant  
*Bachelor of Science in Psychology,*  
*University of Phoenix*  
*Associate of Arts in Paraprofessional*  
*Education, University of Phoenix*  
*Diploma in Dental Assisting, Concorde*  
*Career Institute*

### LYNDA BRIERLY

Massage Therapy  
*Certificate in Massage Therapy, Touch*  
*Therapy Institute*

### THRESSA CARTER

Vocational Nursing  
*Master of Science in Nursing, University*  
*of Phoenix*  
*Bachelor in Psychology, University of*  
*California Riverside*  
*Associate of Arts in Nursing, Los*  
*Angeles Trade Tech*

### ANGELINA CAUNCA

Medical Office  
Administrative Assistant  
*Associate of Arts in Pre-Law, University*  
*of the Philippines*  
*Bachelor of Laws LLB, University of the*  
*Philippines*

### ANA CHAVEZ

Vocational Nursing  
*Master of Science in Nursing, University*  
*of Phoenix*  
*Bachelor of Science in Nursing,*  
*California State University Northridge*  
*Associate of Arts in General Education,*  
*Los Angeles Pierce College*  
*Diploma in Nursing, USC Medical Center*  
*School of Nursing*

### CYNTHIA COUTO

Vocational Nursing  
*Bachelor of Science in Health*  
*Administration, California State*  
*University Northridge*  
*Associate of Science in Nursing, College*  
*of the Canyons*  
*Associate of Science in Business, Pierce*  
*College*

### JOYCE CRAIG

Vocational Nursing  
*Associate of Arts in Nursing, Los*  
*Angeles Southwest College*

# CANYON COUNTRY ADMINISTRATION & FACULTY

## FACULTY (continued)

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### LAURA GALLEGOS

Program Chair, Medical Assisting  
*Associate of Arts in Nursing, College of  
the Canyons*

### KIMBERLY GARCIA

Medical Assisting  
*Diploma in Medical Assisting, Everest  
College*

### TANYA GARDNER-HAYMON

Vocational Nursing  
*Bachelor of Science in Nursing, Cal  
State Dominguez Hills  
Associate of Science in Nursing, Los  
Angeles Trade-Tech College*

### VIVIAN GOLD

Director of Nursing  
*Master of Arts & MFT, Pacific Oak  
College  
Registered Nursing Diploma, West  
Jersey Hospital School of Nursing*

### LINDA GONZALES

Dental Assistant  
*Diploma in Dental Assisting, Bryman  
Dental Assisting Program*

### JENNIFER GRIGGS

Vocational Nursing  
*Bachelor of Science in Nursing,  
Mount St. Mary College  
Associate of Arts in Nursing,  
Pierce College*

### JOEL GUTIERREZ

Medical Assistant  
*Diploma in Medical Assisting,  
Drew University*

### CHARLENE HALL

Director of Dental  
*Associate of Arts in Paralegal Studies,  
De Anza College  
Bachelor of Science in Biology, Idaho  
State University  
Diploma in Dental Assisting, Concorde  
Career Institute*

### VANESSA HINTON

Vocational Nursing  
*Master of Science in Nursing and  
Education, University of Phoenix  
Bachelor of Science in Nursing, Pacific  
Union College  
Associate of Science in Nursing, Los  
Angeles Southwest College*

### LORI HOFFMAN

Program Chair  
*Bachelor of Arts in Law, Union Institute  
Associate of Arts in Law, Central Texas  
College*

### AMY ICE

Vocational Nursing  
*Bachelor of Science in Nursing, Liberty  
University*

### JOANNA JOHNSON

Vocational Nursing  
*Bachelor of Science in Nursing,  
California State University - Long Beach*

### DEBORAH LEON-BUCKNER

Vocational Nursing  
*Associate of Arts in Nursing, Mount  
Saint Mary's College  
Associate of Arts in Nursing, Los  
Angeles Pierce College*

### JOEL MESA

Massage Therapy  
*Certificate in Massage Therapy,  
Glendale Career College  
Certificate in Emergency Medical  
Technician, A.V. Medical College*

### SUSAN PERRY

Massage Therapy  
*Certificate in Emergency Medical  
Technician, Superior Medical Education*

### DOREEN RIVERA

Vocational Nursing  
*Master of Science in Nursing, University  
of Phoenix  
Bachelor of Science in Nursing, Pacific  
Union College  
Associate in Nursing, Cerritos College*

### DANIEL SALEHI

MED100  
*Bachelor of Arts, Cal Sate University  
Fullerton  
Diploma in Medical Billing and  
Insurance Coding, Bryman College*

# CANYON COUNTRY ADMINISTRATION & FACULTY

## FACULTY (continued)

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### DONNA SIMPSON

Vocational Nursing  
*Master of Science in Nursing*  
*California State University – Dominguez Hills*  
*Bachelor of Science in Nursing,*  
*California State University - Dominguez Hills*  
*Associate of Science in Nursing,*  
*Community College of Baltimore County*

### NANCYLEE SIWULA

Vocational Nursing  
*MBA in Business, University of La Verne*  
*Bachelor of Science in Interdisciplinary Studies, University of Redlands*  
*Diploma in Nursing, St. Francis Medical Center*

### ZENAIDA SPRADLIN

Computerized Accounting Specialist  
*Master in Business Administration,*  
*University of St. Tomas*  
*Post Baccalaureate in Computer Technology, Polytechnic University of the Phillippines*  
*Bachelor of Science in Accountancy,*  
*Polytechnic University of the Phillippines*

### ROSETTA STRINGFELLOW

Vocational Nursing  
*Master of Business Administration in Healthcare Management, University of Phoenix*  
*Bachelor of Science in Business Management,*  
*University of Phoenix*

### RESHMA TOLANI

Legal Assistant and  
Computerized Accounting Specialist/  
Computerized Office Specialist  
*Juris Doctorate,*  
*Thomas Jefferson School of Law*  
*Bachelor of Science in Business Administration,*  
*University of Southern California*

### ROGER TORRENTE

Vocational Nursing  
*Bachelor of Science in Customs Administration,*  
*PMI Colleges*  
*Diploma in Nursing,*  
*Glendale Career College*

### LILLIA MICHELLE VILLEGAS

Dental Assisting  
*Masters in General Medicine, Centro de Estudios Universitarios Xochicalco - CEUX*  
*Certificate in Dental Assistant,*  
*Concorde Career Institute*

### RAFFI ZARGARIAN

Legal Assistant  
*Juris Doctorate,*  
*Southwestern Law School*  
*Bachelor of Arts in Political Science,*  
*University of California - Irvine*

# CANYON COUNTRY

## ACADEMIC CALENDAR

### PROGRAM START DATES

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Charter College schedules ten modules in a calendar year. Each module meets for five weeks.

Charter College observes Constitution and Citizenship Day on September 17th of each year to commemorate the September 17, 1787 signing of the United States Constitution. If September 17th falls on a Saturday, Sunday, or holiday, the College will celebrate Constitution Day during the preceding or following week.

## 2012

### MODULE DATES

START	END
05/28/12	07/01/12
07/02/12	08/05/12
08/06/12	09/09/12
09/10/12	10/14/12
10/15/12	11/18/12
11/19/12	12/23/12

## 2013

### MODULE DATES

START	END
01/07/13	02/10/13
02/11/13	03/17/13
03/18/13	04/21/13
04/22/13	05/26/13
05/28/13	06/30/13
07/01/13	08/04/13
08/05/13	09/08/13
09/09/13	10/13/13
10/14/13	11/17/13
11/18/13	12/22/13

## 2014

### MODULE DATES

START	END
01/06/14	02/09/14
02/10/14	03/16/14
03/17/14	04/20/14
04/21/14	05/25/14
05/26/14	06/29/14
06/30/14	08/03/14
08/04/14	09/07/14
09/08/14	10/12/14
10/13/14	11/16/14
11/17/14	12/21/14

# CANYON COUNTRY ACADEMIC CALENDAR

## HOLIDAYS AND MAKE-UP DAYS

Due to certain annual holidays, course make-up days are required. These make-up days are identified below.

HOLIDAY	MAKE-UP DAY
Memorial Day May 28, 2012	June 1, 2012
Independence Day July 4, 2012	July 6, 2012
Labor Day September 3, 2012	September 7, 2012
Thanksgiving November 22-25, 2012	November 30, 2012
Winter Break December 24, 2012 - January 6, 2013	N/A

HOLIDAY	MAKE-UP DAY
Memorial Day May 27, 2013	May 31, 2013
Independence Day July 4, 2013	July 12, 2013
Labor Day September 2, 2013	September 6, 2013
Thanksgiving November 28 - December 1, 2013	December 6, 2013
Winter Break December 23, 2013 - January 5, 2014	N/A

HOLIDAY	MAKE-UP DAY
Memorial Day May 26, 2014	May 30, 2014
Independence Day July 4, 2014	July 11, 2014
Labor Day September 1, 2014	August 22, 2014
Thanksgiving November 27-30, 2014	December 5, 2014 & December 12, 2014
Winter Break December 22, 2014 - January 6, 2015	N/A

# CANYON COUNTRY

## TUITION AND FEES

### CERTIFICATE PROGRAMS

PROGRAM	CREDIT HOURS	TUITION	RECOVERY FUND*	BOOKS / SUPPLIES	FEES	TOTAL
Computerized Accounting Specialist	66.5	\$17,555	\$45	\$0	\$0	\$17,600
Computerized Office Specialist	66	\$17,555	\$45	\$0	\$0	\$17,600
Dental Assisting	47	\$19,482.50	\$47.50	\$0	\$0	\$19,530
Legal Assistant	42	\$21,370	\$50	\$0	\$0	\$21,420
Massage Therapy	33	\$18,435	\$45	\$0	\$0	\$18,480
Medical Assistant	29.5	\$18,427.50	\$52.50	\$0	\$0	\$18,480
Medical Office Administration Assistant	51	\$18,435	\$45	\$0	\$0	\$18,480
Vocational Nursing	72	\$35,411	\$89	\$0	\$0	\$35,500

### ASSOCIATE DEGREE PROGRAMS

PROGRAM	CREDIT HOURS	TUITION	RECOVERY FUND*	BOOKS / SUPPLIES	FEES	TOTAL
Allied Health	90	\$12,475	\$25	\$0	\$0	\$12,500
Applied Technology	90	\$12,475	\$25	\$0	\$0	\$12,500
Business Administration	90	\$12,475	\$25	\$0	\$0	\$12,500
Criminal Justice	99	\$41,282.50	\$87.50	\$0	\$0	\$41,370
Paralegal Studies	96	\$41,282.50	\$87.50	\$0	\$0	\$41,370

**\* BILLED AS PART OF THE PROGRAM AND IS NON-REFUNDABLE.**

Students are billed each quarter based on the number of credit hours in which they are enrolled for the quarter and the cost per credit hour for their program. Full time students must take a minimum of twelve (12) quarter credit hours. Although Charter College encourages all students to attend full time occasionally students may attend part-time. If a student is attending part-time, financial aid will be adjusted based on actual hours attended.

Freshmen have successfully completed less than thirty-six (36) quarter credit hours. Sophomores have successfully completed at least thirty-six (36) quarter credit hours, but fewer than ninety (90) quarter credit hours. Juniors are those students who have successfully completed at least ninety (90) quarter credit hours. Seniors have successfully completed at least one hundred thirty-six (136) quarter credit hours.

# CANYON COUNTRY

## TUITION AND FEES

### ADDITIONAL FEES\*

Certificate/diploma Mailing Fee	\$7
Book Replacement	\$75
Official Transcript Fee	\$5
Expedited transcript or diploma processing	\$25
Duplicate Certificate Fee	\$50
Duplication of Student File Fee	\$.50 per page or \$25 min/file
	Under 80 contact hours: \$500
Course Re-Take Fee	80 or more contact hours: \$1000
Business License Fee (MT)	\$125
Certification Fee (PT only)	\$250
Certification Fee (MT)	\$125
Vocational Nursing Fees - Includes: CPR class (\$25), BVNPT app fee (\$150), ID/Passport Photo (\$8.99), NCLEX review (\$640), NCLEX exam fee (\$200), BVNPT state license fee (\$150)	\$1173.99
Credit Earned by Proficiency Exam** (per course)	\$100

\* Testing fees are refundable only when the student has not attempted the exam. See Department of Financial Aid to determine if financial aid can be used to pay certification costs. Fees are one-time only. If a student fails the exam and wishes to retake it, then the student must pay the fee.

\*\*Non-refundable; the charge is per attempt.