# How-To Combine Files Using Adobe Acrobat DC

U of L students can easily combine .pdfs using the professional version of Adobe Acrobat, which you have free access to as a U of L student! While you probably have the free version already (it shows up as Acrobat DC or Adobe Reader), the pro version allows you to complete such tasks as combining files, editing pdfs, and even redacting information.  The instructions for combining multiple .pdfs into one file are below:

**Downloading Adobe Acrobat DC Pro:**
1.  Go to www.adobe.com
2. Select **Sign In**.
3. Enter your UofL **userID@louisville.edu** email address (use the email that contains your alphanumeric username, e.g., jpdoe02@louisville.edu)
4. Select **Company or School Account**.
5. Enter your **UofL password** when prompted.
6. Click on **Install Creative Cloud App**
7. The Creative Cloud App might prompt you to choose which programs you want to install. You can download *all* of the Adobe apps or, alternatively, you can download just the ones you want. You will need to select "**Acrobat DC**" from the options list. Download the desktop version.
    > If you aren't prompted to choose which apps to install, after installation is complete, use the search bar at the top of the app to find "**Acrobat DC**". Install the desktop version.

**Combining .pdfs:**
1. Open **Acrobat DC** on your computer
2. On the right-hand side, there is a blue icon that says **"Combine Files"** when you hover over it.  Click that button. Alternatively, you can just click "**Tools**" on the top toolbar and find the "**Combine Files**" option that way, too)
3. It will prompt you to either choose the files you want to combine from your computer OR combine all the files you have currently have open.
4. Once you have selected all your files, it will combine them into a single document. You can then save this document to your computer. Note that, prior to saving, you can reorder/reorient and even delete pages, as needed.

**NOTE:** You can find further information by visiting the U of L Adobe Cloud page, found here: https://dcidt.louisville.edu/DMS/Tutorials/Adobe/content/index.html#/